

## **SFPP, L.P.**

### **Tendering and Scheduling Policy**

This policy defines the procedure for Tendering volumes for transportation via SFPP, L.P. ("SFPP") under Tariffs FERC Nos. 195.9.0, 196.18.0, 197.11.0, 198.18.0, 199.8.0, and Tariffs CPUC Nos. 130 and 131, supplements thereto and reissues thereof.

Capitalized terms not defined herein shall be defined as they are defined in SFPP's Tariff FERC No. 194.14.0, and reissues thereof.

To implement this policy, the following procedures have been established:

1. Shippers must submit to Carrier an electronic nomination via Carrier's Common Customer Interface "CCI" system by the 10<sup>th</sup> of each month the volumes to be Tendered for each Pipeline Segment for the subsequent month. Nominations not submitted using Carrier's CCI system must be submitted in writing in Carrier's requested format and received by Carrier by the close of business on the 5<sup>th</sup> of the month. If the 5<sup>th</sup> or 10<sup>th</sup> falls on a weekend or holiday, then Shippers must have delivered their nominations to Carrier the volumes to be tendered no later than close of business of the preceding work business day.
2. Carrier will generate monthly schedules from the above information and distribute them to the Shippers and to Suppliers and Consignees identified by the Shippers by the 20<sup>th</sup> of the month.

## Tendering and Nominations Policy

3. Shippers must submit electronically via Carrier's CCI system changes in batch volumes, destinations, Suppliers and Consignees at least 7 working days prior to shipment to be assured of implementation. Changes not submitted using Carrier's CCI system must be submitted in writing in Carrier's requested format and received by Carrier at least 7 working days prior to shipment to be assured of implementation. Carrier recognizes that unusual conditions, emergencies, etc. can require a waiver of the 7-day notification requirement. Shippers requesting a waiver of the 7-day notification requirement can be accommodated if Carrier determines that any changes to the shipment schedule caused by the request are not unduly disruptive to other Shippers.
4. Carrier will distribute schedule updates (14-day mainline schedule) to Shippers daily, Monday through Friday (except holidays). In order to be accepted for these schedule updates, Shippers must submit changes before 2:00 p.m. PST the previous work business day.
5. Shippers who elect not to utilize Carrier's CCI system for submitting electronic nominations and changes as outlined in item nos. 1 and 3 above will be charged a manual data handling fee of \$10 fee per batch and/or renewable fuel truck nominated, plus an additional \$10 fee for each subsequent change after nominations are accepted, subject to a minimum fee of \$1,500 per month.